

Facilities Rental Application

Muskegon County Fair Association

P.O. Box 366, Ravenna MI 49451

Email: fairgrounds@co.muskegon.mi.us



Muskegon County Fairgrounds

The Muskegon County Fairground facility has numerous buildings, pavilions, and other areas designated for various uses. The fairgrounds are capable of entertaining thousands of people at once and providing ample parking. The special events area now has covered grandstand seating. Camping is available with electric hookups only; a dump station with water is provided. The fairground facility is the perfect setting for: family reunions, horse shows and other livestock events, corporate picnics, rodeos, demolition derby events, concerts and many other activities! Please complete this application and mail to the address above for consideration in rental of the fairgrounds facility.

Event Details:

Purpose of Rental: _____

Is this a non-profit event? _____ If so, please provide non-profit tax number: _____

Date of Rental: _____ Total number of days Requested: _____

Approximate hours: Start time ____ a.m. / p.m. End Time ____ a.m. / p.m.

Approximate number of Guests/Attendees anticipated: _____

Name of Person/Organization renting facilities: _____

Name of Contact Person: _____

Address of Renter: _____

City: _____ State: _____ Email Address: _____

Phone Number(s): _____

Please check the facilities needed for your event (note-all prices subject to change):

_____ General Grounds Rental consists of commons area and covered pavilion: (\$300/day, \$250/2 days, \$200/day (3) days and over)

_____ Cattle Barn: \$250/day

_____ Swine Barn: \$250/day

_____ Sheep Barn: \$200/day

_____ Horse Arena: \$250/day

_____ Livestock Show/Sale Barn : \$500/day

_____ Steel Shelters: \$100/day each

_____ Poultry/Rabbit Barn: \$250/day

_____ Special Events Arena / Motocross Track: (email for pricing & availability)

_____ Horse Track/Inner Circle (email for availability & pricing)

_____ Inanimate Building: \$250/day

_____ Horse Stall Rental Fee: \$10/day (renter is responsible for cleaning stall)

_____ Canopies, tables and chairs are available for rent upon request – email for pricing.

_____ Updyke Building (email for pricing & availability)

_____ Camping: \$25/day (70 sites available)

_____ Bathrooms: grandstand

_____ Bathrooms/Bathhouse: campground

_____ Bathrooms/Bathhouse: by horse barns

Bathroom Facilities:

There are three separate bathroom facilities located on the fairgrounds, one of which is equipped with showers. The bathroom facilities are open May through October. It is the responsibility of the renter to arrange for additional portable restrooms in the event they are needed.

Cleanup:

Non-animal events – Trash is to be picked up and placed in the dumpster.

Animal events – Trash is to be picked up and placed in the dumpster. Manure is to be removed from the building(s) and placed in designated areas, then removed from the grounds by the renter unless other arrangements have been made.

A damage/clean-up deposit that is twice the rental fee may be required for any rented building or arena at the fairgrounds. The deposit will be returned after satisfactory inspection of the premises by the custodian or appointed Fair Board Representative, within two weeks after the rental date.

Other Rental Information:

* All renters must supply (*prior to use*) a “Certificate of Liability Insurance” covering the scheduled activity/event.

*Only legally responsible adults over the age of 21 may schedule an event and rent the facilities.

The Fair Board meets the third Tuesday of each month. The Board will review and make a determination on each application on a first come/first serve basis. If you would like to be present at the Board meeting to answer any questions regarding your rental requests, please indicate this on your application.

~ Complete this form and submit it to the address listed at the top of the page for review and consideration by the Muskegon County Fair Association. ~